

Draft of Minutes for Board of Trustees Meeting, March 16, 2006
Minutes of Meeting, February 16, 2006

1. Call to Order

The Trails Regional Library Board of Trustees met on February 16, 2006 beginning at 7:30 p.m. in the Concordia Branch. President, Diane Dunford, called the meeting to order.

2. Roll Call

Board members attending: Steve Bohall, Carolyn Corson, Diane Dunford, Scotty Walker, Bill Foley, Peggy Gilmore, Gail Nelson and Joe Blackburn. Marilyn Maun and Barb Krause were unable to attend. Staff attending: Karen Hicklin, Director, Debbie Kirchhoff, Concordia Branch Librarian and Alicia Morgan, Assistant Director. Penelope Kuhn, George Kuhn and Don Dittmer were present as visitors.

3. Minutes of Meeting-January 19, 2006

The Minutes of the January 19, 2006 meeting were approved as read.

4. Reports

A. Receipts/Income Report

The Board reviewed the Receipts/Income Report as of January 31, 2006 and dated February 16, 2006.

B. Monthly Expenditure Report

The Board reviewed the Monthly Expenditure Report dated February 16, 2006.

C. Claims and Accounts, January 19, 2006

The Board examined the Claims and Accounts dated February 16, 2006. Dr. Foley made a motion to approve the Claims and Accounts. Gail Nelson seconded the motion and the motion was approved.

D. Circulation Report

i. Monthly Circulation:

Karen reported that circulation for the Warrensburg Branch was down but that was to be expected since we were closed for two weeks for moving.

5. Unfinished Business

A. Regional Building: Karen reported that Cherokee Construction gave an estimate of \$80,000 to \$90,000 to demolish the regional building and put in a parking lot. The Board would like Karen to contact some other companies to get more estimates.

6. New Business:

A. Surplus Property: Karen reported that a large card catalog was loaned to the Johnson County Historical Society with the understanding that it would remain library property until the Board declared it surplus property. Carolyn Corson made a motion to deem the large card catalog surplus property and to donate it to the Johnson County Historical Society. Joe Blackburn seconded the motion. The motion was approved. Dr. Foley abstained from the vote as President of the Johnson County Historical Society.

B. Concealed Weapons: Scotty Walker requested that this item be placed on the agenda for discussion. The Board reviewed the policy which had been approved on October 23, 2003. Scotty discussed some concerns expressed by a patron in Holden. Although the

Board acknowledged the concerns of the Holden patron, the group agreed that the policy and posting of it was necessary.

C. Warrensburg Branch-Heater for Story Hour Room: Karen reported that Fox Appliance had loaned the library two room heaters (Sun Twin) to use in the offices of Technical Services. They were reasonably effective in keeping that large room comfortable (temperatures outside were moderate). There is no heat in the Story Hour Room and for it to be usable in the winter months, we must provide supplemental heat. One of the Sun Twins costs \$450 and is supposed to cost only 90 cents a day to operate. A brochure was included in the Board packet. Carolyn Corson suggested researching the cost of baseboard heating. A suggestion was also made to research costs associated with a room heating/air conditioning unit. Both of these options will be explored.

D. Leeton School District: Karen reported on continued discussions she has had about establishing library service in Leeton by cooperating with the School District. They have a levy issue on the ballot in April and, should it be approved, will build a new facility with a community library as a major feature. Karen attached a resolution for the Board to consider in the Board packet. She reported that the Leeton School Board would also be acting upon a similar resolution. Discussion was held about the wording of the resolution. Joe Blackburn made a motion to approve a resolution stating, "The Board of Trustees of the Trails Regional Library System agrees to work cooperatively to provide general public library services in conjunction with the Leeton School District pending voter approval of the April 4, 2006 levy issue". Carolyn Corson seconded the motion and the motion was approved.

7. Other Business:

A. Waverly Branch: Karen reported that there has been some damage to the front of the Waverly Branch building. She distributed some information to the Board members on ideas that Bob Steinkuehler had regarding fixing the damage. It was suggested that the damage could have happened during a storm that had very high winds. We will check with the Branch Librarian to find out more details.

B. Warrensburg Building: Karen reported that Cherokee Construction has requested another payment but it has not been approved by the architect yet. Carolyn Corson asked when the one year warranty begins. She suggested that if possible it should start on the date of payment of the final invoice.

C. Concordia Branch: The group toured a former sewing machine factory that is available for lease about a block from the current branch. The group also toured the building that we had purchased right next to the current branch.

8. Director's Report:

Written Report: The Board members reviewed the written Director's Report.

9. Assistant Director's Report:

Written Report: The Board members reviewed the written Assistant Director's Report.

10. Adjournment-The meeting was adjourned by President, Diane Dunford, at 9:41 p.m. The next regular meeting will be at 7:30 p.m. on March 16, 2006 at the Warrensburg Branch.

Respectfully submitted,

Alicia Morgan, Secretary