

## **Draft Minutes for Board of Trustees Meeting, April 17, 2008**

(This document is only a draft and has not been approved by the Board of Trustees)

### **1. Call to Order**

The Trails Regional Library Board of Trustees met on April 17, 2008 at the Corder Branch. President, Scotty Walker, called the meeting to order at 7:30 p.m.

### **2. Roll Call**

Board members attending: Scotty Walker, Steve Bohall, Barb Krause, Sharol McMullin, Marilyn Maun, Joe Blackburn, Dr. William Foley and Carolyn Corson. Peggy Gilmore and Gail Nelson were unable to attend. Staff attending: Karen Hicklin, Director, Bill Thoms, Anita Ewing, Alicia Morgan and Linda Markworth, Corder Branch Manager. Penelope Kuhn and Janet West were present as guests.

### **3. Public Comments**

Penelope Kuhn reviewed information on the fund raising events that have taken place in Concordia for the book drop.

### **4. Consent Agenda**

Barb Krause made a motion to approve the consent agenda. Sharol McMullin seconded the motion. The motion was unanimously approved.

**5. Closed Session-**There was no closed session. The Closed Session will be postponed until the next meeting.

**a. Pursuant to 610.021(1), 610.021(2), 610.021(3) or 610.021(13)**

**6. Unfinished Business-**There was no unfinished business.

### **7. New Business:**

**A. ALA Grant for Smart Investing:** Karen Hicklin announced that Trails has been invited to apply for a grant from the American Library Association for smart investing. The funding could be used system wide to provide programs on investing, materials on investing, etc.

**B. Introduction of Janet West:** Scotty introduced guest, Janet West, a teacher at Kingsville who has expressed interest in joining the Library Board.

**C. Discussion of Board Member Terms:** Gail Nelson agreed to serve another term. Peggy Gilmore is not eligible to serve another term.

**D. Nametags:** Karen demonstrated to the Board some new nametags that she is proposing for the staff. They have reusable inserts and can be changed whenever staff members change. The Board indicated that they are in favor of requiring staff to wear nametags. They indicated that the library will provide the first nametag and one replacement if necessary for each staff member at no charge and staff will be responsible for further replacements.

**E. Audit:** Carolyn Corson made a motion that the library employ the same firm that we used last year to perform the audit. Dr. Foley seconded the motion and the motion was

unanimously approved.

**F. Request to use gift funds for AV purchases:** Karen requested that the Board approve the transfer of the Myra Everts, Margie Jackson, and Charlotte Trott designated gifts accounts to the General Revenue account. These funds would be used to supplement the FY08 budget for audiovisual items. This will address patrons' expectations that new audiovisual items will be added monthly for the last three months maintaining the same level of purchasing that existed during the previous nine months. The donors will be recognized on the items that are purchased and through press releases. Dr. Foley made a motion to approve the transfer of the Myra Everts, Margie Jackson, and Charlotte Trott designated gifts accounts to the General Revenue account. The motion was seconded by Barb Krause. The motion was unanimously approved.

**G. Discussion of Library Services Policies:** This discussion was postponed. Karen brought attention to the Programming Policy included in the Board packet that should be added to the Library Services Policies for discussion at a later date.

**H. Facilities Planning Session:** Alan St. John served as the facilitator for the discussion. The Board directed the staff to investigate new possibilities for the Concordia Branch.

**8. Other Business:**

**A. Odessa:** Steve Bohall announced D.J. Davis had the City of Odessa put up a street sign indicating where the Odessa Branch is located.

**B. Lexington Branch Manager:** Karen announced that she and Alicia Morgan will be conducting interviews for the Lexington Branch Manager position since Bethine Daehler will be leaving. Four candidates that have either an MLS degree in Library Science or library experience in a management/supervisory capacity will be interviewed for the position.

**9. Adjournment:** The meeting was adjourned by President, Scotty Walker, at 10:10 p.m. The next meeting will be at 7:30 p.m. on May 15, 2008 at the Warrensburg Branch.

Respectfully submitted,  
Alicia Morgan, Recording Secretary