

Draft Minutes for Board of Trustees Meeting, February 19, 2009

(This document is only a draft and has not been approved by the Board of Trustees)

1. Call to Order

The Trails Regional Library Board met on February 19, 2009 at the Knob Noster Branch. President, Scotty Walker, called the meeting to order at 7:30 p.m.

2. Roll Call

Board members attending: Scotty Walker, Steve Bohall, Janet West, Dr. William Foley, Barb Krause, Sharol McMullin, Carolyn Corson, Marilyn Maun and Gail Nelson. Joe Blackburn was unable to attend. Staff attending: Karen Hicklin, Director, Anita Ewing, Bill Thoms, Julie Dolph and Alicia Morgan. Penelope Kuhn was present as a visitor.

3. Public Comments-There were no public comments.

A. Branch Manager's Report: Knob Noster Branch Manager, Julie Dolph, gave an excellent report on activities at the Knob Noster Branch.

4. Consent Agenda: Barb Krause made a motion to approve the consent agenda. Sharol McMullin seconded the motion. The motion was unanimously approved.

5. Unfinished Business:

A. Karen Hicklin's Evaluation: A closed session will be held during the May Board meeting for discussion of Karen Hicklin's evaluation by the Board.

6. New Business:

A. Certificate of Compliance for Internet Filtering: Karen stated that the Board needed to sign a Certificate of Compliance stating that the library has filtering on our computers. Dr. Foley made a motion to approve the Certificate of Compliance. Barb Krause seconded the motion and the motion was unanimously approved.

B. Discussion of Foundation Board Membership: Karen reported that there is one vacancy immediately on the Foundation Board and at least two vacancies beginning in July. Discussion was held about filling the vacancies. Board members will contact potential candidates, provide them with the informational form and invite them to the May Board meeting.

7. Closed Session: Review of proposals for the Knob Noster Branch

A. Pursuant to 610.021(1), 610.021(2), 610.021(3) or 610.021(13)

Dr. Foley made a motion at 7:50 p.m. to go into closed session pursuant to 610.021(2) to discuss real estate matters. Barb Krause seconded the motion. The roll call vote is as follows: Dr. Foley approved the motion, Carolyn Corson approved the motion, Sharol McMullin approved the motion, Janet West approved the motion, Barb Krause approved the motion, Steve Bohall approved the motion, Marilyn Maun approved the motion and Gail Nelson approved the motion. The motion was unanimously approved. Scotty Walker called the closed session pursuant to 610.021(2) to order at 7:55 p.m. Discussion was held. No action was taken. Gail Nelson made a motion to end the closed session at 8:30 p.m. Sharol McMullin seconded the motion. The roll call vote is as follows: Dr. Foley approved the motion, Carolyn Corson approved the motion,

Sharol McMullin approved the motion, Janet West approved the motion, Barb Krause approved the motion, Steve Bohall approved the motion, Marilyn Maun approved the motion and Gail Nelson approved the motion.

8. Announcements and Reports:

A. Legislative Day: Board President, Scotty Walker, and Director, Karen Hicklin, attended Legislative Day in Jefferson City and met with all the legislators for our two county area.

B. Lead testing for library collections: Karen reported that lead testing for library collections as per the Consumer Protection Safety Improvement Act has been delayed for a year.

C. FY 2010 Budget: Karen reported that staff has begun work on the 2010 budget draft.

D. Updated Organizational Chart: Karen distributed copies of the updated organizational chart to the Board.

E. Quarterly Update for the Strategic Plan: Karen distributed copies of the quarterly update to the Strategic Plan.

F. List of Staff Committees: Karen distributed copies of the list of staff committees.

9. Board Training-Collection Management Issues:

Anita Ewing, Assistant Director of HR and Collection Development, gave a presentation on the collection management issues facing the library system. Discussion was held. No action was taken.

10. Adjournment: The meeting was adjourned by President, Scotty Walker, at 9:20 p.m. The next meeting will be at 7:30 p.m. on March 19, 2009 at the Corder Branch.

Respectfully submitted,
Alicia Morgan, Recording Secretary