

# Minutes for the Meeting of the Board of Trustees

## 1. Call to Order

The Trails Regional Library Board met on May 21, 2009 at the Warrensburg Branch. President, Scotty Walker, called the meeting to order at 7:30 p.m.

## 2. Roll Call

Board members attending: Scotty Walker, Steve Bohall, Janet West, Barb Krause, Sharol McMullin, Marilyn Maun, Dr. William Foley and Carolyn Corson. Joe Blackburn and Gail Nelson were unable to attend. Staff attending: Karen Hicklin, Director, Anita Ewing, Bill Thoms, Beverly Hewitt and Alicia Morgan. Penelope Kuhn was present as a guest.

**3. Public Comments-**Penelope Kuhn from Concordia complimented the library system on efficient and rapid service and asked some questions regarding branch funds.

**A. Branch Manager's Report:** Warrensburg Branch Assistant, Beverly Hewitt, gave a report on activities at the Warrensburg Branch.

**4. Consent Agenda:** Barb Krause made a motion to approve the consent agenda. Sharol McMullin seconded the motion. The motion was unanimously approved.

## 5. Unfinished Business:

**A. Discussion of Nominees to Library Board:** Discussion ensued. No action was taken. This topic will be revisited at the June Board meeting.

**B. Discussion of Nominees to Foundation Board:** Discussion ensued. No action was taken. This topic will be revisited at the June Board meeting.

**C. Discussion of FY 2010 Preliminary Budget:** Karen Hicklin reviewed a revised version of the draft budget. Discussion ensued. No action was taken. A final version of the budget will be presented for approval at the August meeting, at which time the library will have more accurate information regarding assessed valuations and the levy rate authorized by the State Auditor.

## 6. New Business:

**A. Financial Policies:** Karen Hicklin reviewed a draft copy of Financial Policies for the library with the Board. The auditor had recommended that these policies be developed. The policies had been reviewed by the library's attorney prior to being presented to the Board. Discussion ensued and some changes were suggested. Karen will make the revisions suggested by the Board and present the revised version at the June Board meeting for approval.

## 7. Announcements:

**A. List of 2009-10 Board Meetings with Locations:** Karen Hicklin presented the Board members with a list of dates and locations for the 2009-10 Board meetings.

The locations had been approved by the Branch Managers prior to being presented to the Board.

**B. Invitation cards for Ribbon Cutting/Magic Show at Waverly Branch:**

Karen Hicklin presented the Board with invitations to the June 4 Ribbon Cutting at 9:30 a.m. and Magic Show at 10:00 a.m. at the Waverly Branch.

**C. Appreciation to Marilyn Maun and Dr. William Foley for their years of service:** Karen and the Board expressed their appreciation to departing Board members, Marilyn Maun and Dr. William Foley, for their years of service.

**8. Closed Session:**

**A. Pursuant to 610.021(3) Discussion of Director's performance evaluation**

Barb Krause made a motion to go into closed session pursuant to 610.021(3) for the purpose of discussing the Director's performance evaluation. Sharol McMullin seconded the motion. The roll call vote is as follows: Carolyn Corson approved the motion, Steve Bohall approved the motion, Dr. William Foley approved the motion, Marilyn Maun approved the motion, Barb Krause approved the motion, Janet West approved the motion and Sharol McMullin approved the motion. The motion was unanimously approved. Scotty Walker called the closed session pursuant to 610.021(3) to order at 9:15 p.m. Steve Bohall made a motion to give Karen Hicklin, Director of Trails Regional Library, the Board's vote of confidence and for her to continue her performance as Library Director. Barb Krause seconded the motion. The roll call vote is as follows: Carolyn Corson approved the motion, Steve Bohall approved the motion, Dr. William Foley approved the motion, Marilyn Maun approved the motion, Barb Krause approved the motion, Janet West approved the motion and Sharol McMullin approved the motion. The motion was unanimously approved. Janet West made a motion at 9:40 p.m. to close the executive session. Sharol McMullin seconded the motion. The roll call vote is as follows: Carolyn Corson approved the motion, Steve Bohall approved the motion, Dr. William Foley approved the motion, Marilyn Maun approved the motion, Barb Krause approved the motion, Janet West approved the motion and Sharol McMullin approved the motion. The motion was unanimously approved.

**9. Adjournment:** The meeting was adjourned by President, Scotty Walker, at 9:45 p.m. The next meeting will be at 7:30 p.m. on June 18, 2009 at the Leeton Branch.

Respectfully submitted,  
Alicia Morgan, Recording Secretary