

Meeting Minutes
Trails Regional Library Board of Trustees
Wednesday, July 17, 2024 at 7:00pm
Warrensburg Branch, 432 N. Holden St. Warrensburg, MO

1. Call to Order

- a. Time meeting began: 7:00pm
- b. Called to order by Patty Long, president of the board

2. Roll Call

- a) Board members present in person: Dan Brigman, Goldie Edwards, Patty Long, Carlin Dillon, Jane Beal arrived 7:13
- b) Board members present online: Leanna Watts, Mike Elder
- c) Board members absent: Becky Currier, Paul Polychronis, Chris Fillpot
- d) On-Duty Staff present: Jackie Hawes, Deanna Schuler
- e) Guests present: None

3. Public Comments

Leeton Branch Manager – Deanna Schuler Reporting

- a) Summer reading program had more participants than ever
- b) District-wide dinosaur program popular with public
- c) Additional Summer Storytimes considered successful
- d) Question concerning weekend hours-Open first Saturday monthly 10-2, primarily for story and movie times

4. Consent Agenda

- a) Minutes June 19, 2024
- b) Financial report: General Fund
- c) Financial report: Designated Gifts
- d) Financial report: Approval of Invoices & Checks

Motion by Leanna Watts to accept the Consent Agenda

Second by Mike Elder

All Ayes – Brigman, Edwards, Long, Dillion, Elder, Watts - Motion Passes

5. Unfinished Business

None

6. New Business

- a) Public Request Committee
 - i. Purpose: To review and determine if requests to be added to agenda would be appropriate for public comments during meeting or as an agenda item

- ii. Mike Elder will be added to standing committee with Patty Long, Goldie Edwards
- b) Consider approval of FY 25 Salary Schedule
 - ii. Purpose of proposed change to make library employment opportunity more competitive, especially on lower track
 - iii. Cost is allowed within proposed FY25 budget figures

Motion made by Dan Brigman to approve FY25 Salary
Second by Mike Elder
All Ayes-Motion Approved

- c) Consider salary increase for FY25 for Director Jackie Hawes
 - i. Discussion of possible amounts for FY25 year only

Motion by Goldie Edwards to increase FY25 scheduled salary amount to TRL Director Jackie Hawes by 4%
Seconded by Mike Elder
All-Ayes including Jane Beal – Motion carried

- d) Soulfire Collective update
 - i. Admin Team had training and common language established; Managers will also be trained; Some full staff training has been done
- e) Approval for engagement letter of auditing services letter

Motion by Mike Elder to approve audit engagement letter for services
Second by Jane Beal
All Ayes - Motion passes

7. Announcements:

- a) Carlin brought up staff changes.
- b) Bylaws Committee needs to meet to review and update. Goldie will contact members after receiving notes from Jackie.
- c) Trailblazers form is out for nominees.

Adjournment of Meeting at 7:34 p.m.