

# Meeting Minutes

Trails Regional Library Board of Trustees  
Wednesday, November 20, 2024 at 7:00pm  
Concordia Branch, 813 S Main, Concordia, MO

## 1. Call to order

- a. Time meeting began: 7:02pm
- b. Called to order by: Patty Long, Board President

## 2. Roll Call

- a. Board members present in person: Leanna Watts, Goldie Edwards, Dan Brigman, Jane Beal, Patty Long
- b. Board members present online: Carlin Dillon, Bekki Currier, Mike Elder
- c. Board members absent: Chris Fillpot
- d. On Duty Staff present: Jackie Hawes, Director & Debbie Kirchhoff, Concordia Branch Manager
- e. Guests present: None

## 3. Public Comments

- a. Branch Manager - Debbie Kirchhoff
  - i. Lots has changed since she started, always meeting the changing needs of the community
  - ii. Very proud of the Concordia team
  - iii. Thankful for Soulfire Training

## 4. Consent Agenda

- a. Minutes
- b. Financial report: General Fund
- c. Financial report: Designated Gifts
- d. Financial report: Approval of Invoices & Checks

Motion by Leanna Watts to approve the Consent Agenda

Second by Jane Beal

All Ayes - Motion Passed

## 5. Unfinished Business

- a. None

## 6. New Business

- a. Consider Approval of the Revised Bylaws

Motion by Goldie Edwards to approve the changes to bylaws with the exception of the section “The Board will follow the By-laws and the Board Policies. If they are incongruent with each other, the Board will refer to the By-laws first for appropriate action.”

Second by Leanna Watts

All Ayes - Motion Passed

b. Director Evaluation

- i. Bekki, Leanna, Mike, & Jane will comprise the committee
- ii. Bekki has the surveys. Once updated, she will send out.
- iii. Committee will meet to review results and create their report before the January meeting.

**7. Announcements**

- RSVP to Christmas Party email from Jae
- Paul Polychronis resigned, so there is a Johnson County opening on the Board of Trustees
- Attorney, Doug Harris, is taking a different job in the city
  - Replacement is Adam Sommer

**8. Consider approval to go into Closed Session 610.021 (13) - Individually identifiable personnel records, performance ratings, or records pertaining to employees or applicants for employment.**

Motion by Jane Beal to go into Closed Session for matters of personnel

Second by Dan Brigman

All Ayes - Motion Passed

**9. Adjournment**

- a. Time meeting concluded: 8:02pm

Upcoming Meetings:

December 18, 2024 @ 7pm - Warrensburg Branch

January 15, 2025 @ 7pm - Warrensburg Branch

February 19, 2025 @ 7pm - Knob Noster Branch

March 19, 2025 @ 7pm - Warrensburg Branch

April 16, 2025 @ 7pm - Holden Branch